



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094. Fax : (91) 33-2357-2450

MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BoG) OF DUMKA ENGINEERING COLLEGE

Meeting No.	DEC/BOG/22072021
Date & Venue	22 nd July 2021 at Dumka Engineering College (Estd. by Govt. of Jharkhand & Run by Techno India Under PPP), Near Govt. Polytechnic College, Dumka, Jharkhand-814101
Start Time	11:30 AM
End Time	01:00 PM
Discussion reference	As per Notice

MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Mr. Kunal Ganguly	Chairperson Governing Body
2.	Dr. Sudipta Chakraborty	Member Governing Body
3.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
4.	Mr. Anit Adhikari	Member Governing Body
5.	Mrs. Moumita Chakraborty	Member Governing Body
6.	Dr. Subhendu Mondal	Member Governing Body
7.	Prof. Sujit Khamaru	Member Governing Body
8.	Prof. Ratan Kumar Bose	Member Secretary

Meeting was conducted in Physical & on-line Video Conferencing Mode

Absent Governing Body Members:

1. Nominee of AICTE, Member
2. Nominee of SKM University, Member
3. Nominee of JUT, Member
4. Nominee of Govt. of Jharkhand Representative



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AGENDA:

Sl. No.	Topic	Status
1	Presentation of the College	Discussed
2	Review of Previous Meeting	Discussed
3	Opening of College under COVID Situation – Govt Order, University Order, Ground Level situation – Risk Assessment and Future Planning	Discussed
4	Academic Process including Quality – Present & Future Plan	Discussed
5	TEQIP related matter –TEQIP Operational Issues, Approval related	Discussed
6	TEQIP Faculties – Future Planning	Discussed
7	Faculty Situation & Recruitment Procedure for future plan of academics	Discussed
8	Operational Issues of the College – Financial allocations for the updation of Laboratories, Library, Class rooms, Hostel etc.	Discussed
9	Accreditation status and Future Planning and necessary sanction for NAAC Preparation	Discussed
10	Admission situation and planning for better student support system	Discussed
11	Financial status and way of increasing revenue and cost restructuring	Discussed
12	Budget for next 3 months	Discussed
13	Miscellaneous (any issue which may be raised with the with the consent of the chair)	Discussed

CONFIRMATION/APPROVAL:

The minutes of meeting of previous Board of Governors was approved/confirmed by the board.

Member secretary also presented the action plan for financial quarter (July-August-September 2021). Board members unanimously approved the action plan for financial quarter (July-August-September 2021) and suggested to strengthen the academic activities during the quarter.



MINUTES OF MEETING:

Agenda Point Sl.No.	Minutes
1.	<p>Prof. Ratan Kumar Bose (Member Secretary) welcomed Mr. Kunal Ganguly (Chairperson, Governing Body), along with all members of the governing body. Member Secretary briefed about the meeting and delivered a Power-Point Presentation about Dumka Engineering College.</p> <p>At the beginning the session, board had reviewed and approved the minutes of the previous meeting anonymously.</p>
2.	<p>Review of Previous Meeting:</p> <ol style="list-style-type: none">1. Action taken was reported against the agenda Item No. 22. Action taken was reported regarding the admission situation Item No. 33. Action Taken was reported against Affiliation with University and University related matter, Item No.44. Action Taken was reported against Compliance with Govt. of Jharkhand agreement and related way-out item no. 55. Action taken concerning Financial status and way of increasing revenue and cost restructuring item no. 66. Action taken was reported against Fees outstanding collection since last budget and target for next three months expenses item no. 77. Actions have been taken against the suggestion made in previous BOG meeting concerning agenda Item No. 88. Some specific measures and reviews were done against the agenda item no. 99. Action taken was reported against the item no. 11 <p>The board members have reviewed the report of the action taken of the previous BOG meeting and approved the minutes of the same.</p>



3.	<p>Opening of College under COVID Situation – Govt Order, University Order, Ground Level situation – Risk Assessment and Future Planning:</p> <p>Details regarding the Govt Order of Opening of college under COVID situation was placed in front of Board by the member secretary and discussion had been made in view of the ground reality of the current scenario of pandemic COVID, In that circumstances board suggested to follow up the University Guidelines and MoH guidelines for opening the college for the students, also suggested for Phase wise selection of semester students in view of risk assessment of COVID situation</p>
4	<p>Academic Process including Quality – Present & Future Plan:</p> <p>Member secretary detailed about the online academic process, which are under continuation in the pandemic situation for the safety of the students and continuous academic process. All the university suggested guidelines were maintained as per academic calendar. Board suggested to maintain the regular communication with the University for the early implementation of university guidelines regarding the future planning of academic process.</p>
5.	<p>TEQIP related matter – Assessment of Future, Learning & Benefits derived from TEQIP, TEQIP Operational Issues, Approval related:</p> <p>Member Secretary informed to the BOG members that the TEQIP -III project is extended till September 2021, and also presented the assessment report of the performance audit governed by the NPIU, MHRD and the financial assessment since inception of the project, out of total Sanctioned Fund, which is Rs. 10 corers, following percentage of expenses were exhausted under different allocations</p> <ol style="list-style-type: none">1. In procurement Section over all 72% of allotted fund was spent2. In Academic Section over all 25% of allotted fund was spent3. In Incremental Operational Cost over all 3% was spent, <p>However, in last Financial Year 2020-21 that was,</p> <ol style="list-style-type: none">1. In Academic Section 85% of allotted fund was spent2. In Incremental Operational Cost 15% was spent <p>And no procurement activity had been made due to non-availability of fund. Board appreciated the statistics presented.</p> <p>Member secretary also presented the action plan for financial quarter (July-August-September 2021) made asper guidelines of NPIU.</p> <p>The board approved the action plan for the above-mentioned period</p>



6.	<p>TEQIP Faculties – Future Planning:</p> <p>Member secretary raised the issue in front of Board that, as per Project guidelines of TEQIP-III, NPIU appointed Faculties are continuing under the extended period defined by the NPIU, but after completion of the said project is there any possible future planning would be made in favour of the faculties as per Institution criteria .</p> <p>Board suggested the member secretary to follow up the Institutional HR policies, and further decisions would be taken on basis of the academic performance of the faculty, after completion of their service period under NPIU.</p>
7.	<p>Faculty Situation & Recruitment Procedure for future plan of academics:</p> <p>Member secretary briefed about the current faculty positions of the Institution and regular appointment procedures, in-view of NAAC and NBA process. Departments are under shortage of faculty in the position of Professor and Associate Professor,</p> <p>Board had suggested to go through by HR for the regular recruitment procedures for the vacant positions.</p>
8.	<p>Operational Issues of the College – Financial allocations for the updation of Laboratories, Library, Class rooms, Hostel etc.:</p> <p>Member secretary has reported in front of board that, A large portion of academic area such as class rooms, library and Hostels are need to take under maintenance, because of non-utilization under COVID situation. On basis of that the operational issues and responsibility and Budget of expenses will be under consideration.</p> <p>Board had suggested to review the Operational issues and fix a budget of expenses for the renovation and allocate the required fund for the same.</p>
9.	<p>Accreditation status and Future Planning and necessary sanction for NAAC Preparation:</p> <p>Board was informed that up to year 2020-21 accreditation process was done and we applied for the accreditation process for the year 2021-22. In view of future planning and necessary sanction for NAAC preparation. Implementation of the new courses possibly be adopted as per Institutional requirement for the expansion of academic aspects under one roof.</p> <p>Board suggested to make a report on the academic aspects related to engineering for the better future of the students and scope, and review the report to the academic council.</p>
10.	<p>Admission situation and planning for better student support system:</p> <p>Details regarding the number of seats filled up for first year and lateral student admission was</p>



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	<p>presented by Member Secretary. Also, presented that to enhance the number of student admission, it is required to introduce State Entrance Examination and need wide publication of PPP mode college etc. The necessary arrangements are being implemented for better student's facility support system.</p> <p>Board appreciated the admission data presented and agree the steps to increase the number of student admission</p>
11.	<p>Financial status and way of increasing revenue and cost restructuring:</p> <p>Member Secretary presented details of statement of income & expenditure for year ending 31st March 2021. In order to increase revenue, Member Secretary presented that we can introduce new courses like BCA, BBA and various certification course as well as continue consultancy services.</p> <p>The board approved the initiative.</p>
12.	<p>Budget for next 3 months:</p> <p>Member Secretary presented the details of college budget for the July-August-September 2021 quarter.</p> <p>The board approved the budget.</p>

The meeting is ended with a vote of thanks to the chair.



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ADJOURNMENT:

The meeting concluded at 12:45 PM with thanks to the Chairperson.

Prepared By: _____ Date: 22nd JULY 2021

MINUTES APPROVED BY: _____

(PROF RATAN KUMAR BOSE, MEMBER SECRETARY)

MINUTES APPROVED BY: _____

(MR. KUNAL GANGULY, CHAIRPERSON)